

FLOOR REPLACEMENT SCOPE OF WORK

1. LOCATION:

Umatilla Community Center
17107 Ball Park Rd
Umatilla, FL 32784

2. GENERAL

Perform all work in accordance with all applicable codes, local ordinances, and requirements of Lake County.

The Contractor shall provide all required labor, material, permits, plans, engineering, local and state inspections to provide a 100% completed project.

3. PURPOSE

The purpose of this solicitation is to select a qualified Contractor to remove and replace the floor at the Umatilla Community Center.

4. DESCRIPTION OF WORK

Work shall include, but shall not be limited to, the following:

- Remove plumbing fixtures, stall partitions, etc. to facilitate the removal of flooring.
- Remove vinyl composite tile (VCT).
- Remove all wood flooring to the transition strip at the doorway.
- Install 2x bracing, as required, to support new plywood floor.
- Remove and replace insulation and vapor barrier as needed. This item will be indicated in the pricing section as a per square foot cost. The total cost will be determined after the floor has been removed.
- Install new plywood floor to match thickness of existing floor.
- Install new VCT tile to match grade, thickness, color, and quality of existing VCT.
- Install new vinyl cove base to match grade, thickness, color, and quality of existing vinyl cove base.
- Reset existing plumbing fixtures, stall partitions, etc.
- Strip and wax the new VCT flooring. A minimum of 4 coats of wax should be applied to provide a high lustrous shine.

5. METHOD OF PAYMENT

The contractor shall submit an invoice to the County's Project Manager after all work has been completed. In addition to the general invoice requirements set forth below, the invoice shall reference the specific work element for which billing has been initiated and include a copy of the acceptance document that was signed by an authorized representative of the County at the time the specific work element was accepted. Submittal of the invoice shall not exceed thirty (30) calendar days from the delivery of the goods or services. Under no circumstances shall the invoices be submitted to the County in advance of the work being completed or delivery and acceptance of the items.

All invoices shall contain the contract and/or purchase order number, date and location of delivery or service, and confirmation of acceptance of the goods or services by the appropriate County representative. Failure to submit invoices in the prescribed manner will delay payment, and the vendor may be considered in default of contract. Payments shall be tendered in accordance with the Florida Prompt Payment Act, Part VII, Chapter 218, Florida Statutes.

6. BUSINESS HOURS OF OPERATION

Work shall be performed on weekends only. At no time shall the Contractor's work interfere with the day-to-day operation of the County's facilities.

7. REPAIR

The Contractor shall repair any areas of the site damaged as a result of the work. This includes, but is not limited to, sod, trees, plants, sidewalks, curbing, parking lot, irrigation, etc. All repairs are to be made using like materials.

8. CLEAN-UP

All unusable materials and debris shall be removed from the premises at the end of each workday, and disposed of in an appropriate manner. The contractor shall install, as needed, protective sheeting to prevent dust and debris from entering other parts of the building. Upon final completion, the contractor shall thoroughly clean up all areas where work has been involved as mutually agreed with the County's Project Manager.

9. COMPLIANCE WITH FEDERAL STANDARDS

All items to be purchased under this contract shall be in accordance with all governmental standards, to include, but not be limited to, those issued by the Occupational Safety and Health Administration (OSHA), the National Institute of Occupational Safety Hazards (NIOSH), and the National Fire Protection Association (NFPA).

10. LABOR & MATERIALS SHALL BE SUPPLIED BY THE CONTRACTOR

Unless otherwise stated in this solicitation the Contractor shall furnish all labor and materials necessary for satisfactory contract performance. When not specifically identified in the technical specifications, such materials and equipment shall be of a suitable type and grade for the purpose. All material, workmanship, and equipment shall be subject to the inspection and approval of the County's Project Manager.

11. QUANTITIES

No guarantee is expressed or implied as to quantities or dollar amounts that will be used for this project. In no event shall Lake County be liable for payments in excess of the amount due for quantities of goods or services actually ordered.

12. COMPLETION DATE

All work must be completed within 10 working days (5 weekends) after receiving a notice to proceed.

13. LIQUIDATED DAMAGES

The County and the Contractor recognize that, since time is of the essence for this agreement, the County will suffer financial loss if work is not completed within the specified time frame. The County will be entitled to assess, as Liquidated Damages, but not as a penalty, for each calendar day after the scheduled completion date the project continues. The project shall be deemed to be completed on the date the work is deemed complete to the satisfaction of the County. The Contractor hereby expressly waives and relinquishes any right which it may have to seek to characterize the Liquidated Damages as a penalty. The parties agree that the Liquidated Damages sum represents a fair and reasonable estimate of the County's actual damages at the time of contracting if the Contractor fails to complete the work in a timely manner. The Liquidated Damages listed are as follows:

Specific Project Amount**Daily Charge Per
Calendar Day**

| | |
|---|-------|
| \$5,000 and under | \$ 25 |
| Over \$5,000 but less than \$10,000..... | \$ 65 |
| \$10,000 or more but less than \$20,000 | \$ 91 |
| \$20,000 or more but less than \$30,000 | \$121 |
| \$30,000 or more but less than \$40,000 | \$166 |
| \$40,000 or more but less than \$50,000 | \$228 |
| Over \$50,000 but less than \$250,000..... | \$313 |
| \$250,000 or more but less than \$500,000 | \$715 |

14. WARRANTY

The Contractor shall provide a **one (1) year warranty** on all material and labor. The Contractor shall be responsible for registering all required materials with the manufacturer and shall provide documentation verifying that registration has been completed. Defects shall be made good promptly, within the warranty period.

15. PRICING

| Floor Replacement at the Umatilla Community Center | |
|---|-----------|
| Floor replacement per scope of work: | \$ |
| Remove and install insulation and vapor barrier per sqft | \$ |
| Grand Total | \$ |